**COLWINSTON COMMUNITY COUNCIL**

MINUTES OF THE ANNUAL MEETING HELD IN THE SYCAMORE TREE PUBLIC HOUSE COLWINSTON ON TUESDAY MAY 14TH 2013 AT 7.30PM FOR THE PURPOSE OF THE ELECTION OF OFFICERS AND OTHER ANNUAL BUSINESS.

1. **ATTENDANCE**

 Councillors: G.W.Bates Chairman

 E.H. Lewis Deputy Chairman

 A.J. Austin Treasurer

 Mrs J. Horton

 B.Kennard

 Mrs H. Maclehose

 Clerk: Jane Corwin

 One member of the public was present

 Apologies: Councillor W. Bellin

 County Councillor R Thomas

1. **MINUTES OF THE 2012 ANNUAL MEETING**

The minutes of the Annual Meeting which took place on Tuesday May 8th 2012 had been circulated previously to Councillors and signed as a true record at the Community Council meeting in June 2012.

1. **ELECTION OF OFFICERS**

**Election of Chairman**

The Clerk took the Chair and invited nominations for the office of Chairperson. Councillor G. Bates was nominated by Councillor Kennard and seconded by Councillor Lewis. There being no further nominations, Councillor G.W. Bates was elected unopposed and unanimously to the office of Chairman.

The Chairman then took over the conduct of the meeting from the Clerk.

**Election of Deputy Chairman**

Councillor E.H. Lewis was proposed by Councillor Mrs Horton and seconded by Councillor B. Kennard and was duly elected unopposed.

**Election of Treasurer**

Councillor Lewis suggested that it was no longer necessary to have a Treasurer as the Clerk had agreed to become the Responsible Financial Officer for the Community Council. He therefore proposed that a Treasurer should not be elected and this was seconded by Councillor Kennard and agreed unanimously. On behalf of the Community Council, the Chair thanked Councillor Austin for his work as Treasurer over the past year.

**Election of Representatives to the Vale Joint Liaison Committee**

Councillor Austin proposed the Councillor Bellin should be the representative and Councillor Mrs Horton the Deputy as required. This was seconded by Councillor Maclehose and agreed unanimously.

**Election of Representative to the Vale Conservation Area Sub-Committee**

Councillors Bellin and Kennard were renominated by Councillor Austin and seconded by Councillor Horton. This was agreed unanimously.

**Election of Representatives to One Voice Wales**

Councillor Mrs Maclehose and the Clerk, Jane Corwin, were renominated by Councillor Austin and seconded by Councillor Kennard. This was agreed unanimously.

**Election of School Governor Representative**

The post of Minor Authorities representative on the Governing Body of St David’s School which became vacant in September 2013 has been taken up by Llandow Community Council. It will revert to a member of Colwinston Community Council after the current 4 year period expires in 2016. The Clerk will contact the Head of St David’s and ask if the Community council can continue to receive copies of the Minutes of the Governors’ meetings.

1. **BANKING SIGNATORIES**

Councillor Austin had obtained the necessary forms to change the signatories to the Council’s Bank accounts with HSBC so that the Clerk can be a signatory in her role as Responsible Financial Officer. It was proposed by Councillor Bates and seconded by Councillor Austin that the current banking arrangements should remain in place with the replacement of Councillor Austin as a signatory by Ms J. Corwin. This was agreed unanimously.

The Meeting concluded at 8.15pm